



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

ENVIRONMENT, FISH AND WILDLIFE

January 17, 2003

In reply refer to: KEW-4

Dear Contractor,

This is to provide notice that the estimated accrual budget for fiscal year 2003 (FY03) has been released for contractor review. Please review the projected accrual figures for your project and/or contract and submit your comments to Bonneville Power Administration (BPA) via the electronic form provided. **Comments must be received no later than 5:00 p.m. PST, Friday January 24, 2003.**

The purpose of contractor review of accrual estimates is to inform the BPA and the Northwest Power Planning Council (Council) in their decision-making as they examine project budgets through the [reprioritization process](#). Responses should focus on any new or additional financial information contractors believe BPA and the Council should consider in revising accrual estimates.

How to Read the Accrual Budget Spreadsheet

The draft accrual budget report is posted in PDF and Excel spreadsheet formats on the BPA [Estimated Accrual Budget for FY03](#) webpage. Please review for accuracy the final column titled "10/1/02 – 9/30/03 Estimated Accruals" of the (PDF) report called [FY03 Accrual Budget Estimates By Project and Contract Report](#) (PDF), and provide comments via the electronic form. [Please click here to give comments](#). Accrual estimates for FY03 are based on past performance and BPA project managers' estimates of work to be completed from October 1, 2002 to September 30, 2003. All other fields are current as of October 2002 and are provided to give context to the accrual estimates for FY03. For an explanation of the terms used in the report please see the [Definitions of Accounting Terms Used in BPA F&W Materials](#).

Please be aware that the accrual figures are estimates only. BPA expects that some estimates will change based on contractor comments. These estimates are not guarantees of funding. All Integrated Program contracts may be subject to modification immediately following the Council-led reprioritization process in order to implement the recommendations and do so within available funding. Note that this year's budget is based on accruals, not obligations. For more details about accrual-based versus obligation-based budgeting see the [Draft Start of Year Budget 2003 Guidelines](#).

Next steps: Council-Led Reprioritization Process and Budget Recommendation

The Council anticipates convening reprioritization work sessions in late January and early February. The accrual estimate information provided by contractors will be critical to the success of the reprioritization process. Schedule and specific process information will be posted on the [BPA website](#) and the [Council website](#) as soon as they are available.

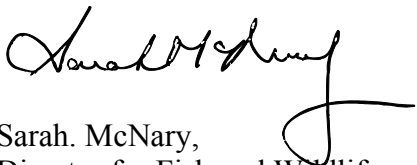
In order to be considered in this process, comments are to be received by BPA via the electronic form provided no later than 5 p.m. PST, January 24, 2003.

If you have questions please contact the following persons:

Question or Problem	Contact
Technical problems obtaining or using the form	Dave Askren at (503) 230-5624 or draskren@bpa.gov
Content questions regarding the form (i.e. budget, appropriate answers)	Molly Moreland at (503) 230-3501 or mrmoreland@bpa.gov
Confirmation that comment has been received	A confirmation notice should appear on the screen when the comment form is submitted. If no confirmation receipt is displayed, contact Dave Askren at (503) 230-5624 or draskren@bpa.gov
Additional comments or questions that cannot be addressed by the form	Contact your BPA Contracting Officer's Technical Representative (COTR) or Molly Moreland at (503) 230-3501 or mrmoreland@bpa.gov

Thank you for your participation in reviewing the draft FY03 accrual budget. We appreciate the efforts of our contractors to provide BPA and the Council with the most accurate, up-to-date information available.

Sincerely,



Sarah McNary,
Director for Fish and Wildlife